

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

|   |   |  |                      |
|---|---|--|----------------------|
| (1) DEPARTMENT<br>Sheriff - Coroner   | (2) MEETING DATE<br>7/14/2015                     | (3) CONTACT/PHONE<br>Ian Parkinson/781-4540  |                      |
| (4) SUBJECT<br>Request to approve a three-year renewal contract with the option to renew for two successive one-year periods (Clerk's File) with Guardsmark, GP for Trial Court Security Screening Services for an estimated annual amount of \$251,300 and authorize the Sheriff-Coroner to sign any routine amendments to the contract. All Districts.  |   |  |                      |
| (5) RECOMMENDED ACTION<br>It is recommended that your Board: <ol style="list-style-type: none"> <li>1. Approve and direct the Chairperson to sign a three-year contract with the option to renew two successive one-year periods (Clerk's File) with Guardsmark, GP for Trial Court Security Screening Services for an estimated annual amount of \$251,300; and</li> <li>2. Authorize the Sheriff-Coroner to sign any routine amendments to the contract.</li> </ol> |   |  |                      |
| (6) FUNDING SOURCE(S)<br>AB 118 Local Revenue Fund Trial Court Security Account   | (7) CURRENT YEAR FINANCIAL IMPACT<br>\$251,300.00 | (8) ANNUAL FINANCIAL IMPACT<br>\$251,300.00  | (9) BUDGETED?<br>Yes |
| (10) AGENDA PLACEMENT<br><input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )   |   |  |                      |
| (11) EXECUTED DOCUMENTS<br><input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A  |   |  |                      |
| (12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR)<br><br>0019001549   |   | (13) BUDGET ADJUSTMENT REQUIRED?<br>BAR ID Number:<br><input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A |                      |
| (14) LOCATION MAP<br>N/A  | (15) BUSINESS IMPACT STATEMENT?<br>No             | (16) AGENDA ITEM HISTORY<br><input type="checkbox"/> N/A    Date: <u>6/5/12</u>  |                      |
| (17) ADMINISTRATIVE OFFICE REVIEW<br>Geoff O'Quest, Administrative Analyst  |   |  |                      |
| (18) SUPERVISOR DISTRICT(S)<br>All Districts  |   |  |                      |

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Sheriff - Coroner / Ian Parkinson/781-4540

DATE: 7/14/2015

SUBJECT: Request to approve a three-year renewal contract with the option to renew for two successive one-year periods (Clerk's File) with Guardsmark, GP for Trial Court Security Screening Services for an estimated annual amount of \$251,300; and authorize the Sheriff-Coroner to sign any routine amendments to the contract. All Districts.

## **RECOMMENDATION**

It is recommended that your Board:

1. Approve and direct the Chairperson to sign a three-year contract with the option to renew two successive one-year periods (Clerk's File) with Guardsmark, GP for Trial Court Security Screening Services for an estimated annual amount of \$251,300; and
2. Authorize the Sheriff-Coroner to sign any routine amendments to the contract.

## **DISCUSSION**

Assembly Bill (AB) 118, which became law July 1, 2011, created the 2011 Public Safety Realignment Act. AB 118 also shifted funding from the courts to counties to be used exclusively to fund trial court security provided by the county sheriff.

Prior to the passage of AB 118, the Superior Court of San Luis Obispo contracted with Guardsmark, a private security service. Guardsmark provides trial court security screening services, at the Palm Street and Monterey Street entrances to the San Luis Obispo County Courthouse, as well as the Paso Robles Courthouse and the Juvenile Services Center. This was done to ensure no weapons or contraband are brought into the Courthouse, thus providing increased safety and security for the Judicial Officers, employees and public in the San Luis Obispo Courthouse Annex, the Paso Robles Courthouse and the Juvenile Services Center.

The original contract was for Fiscal Year (FY) 2012-13 with the option to renew for two successive one-year periods. This contract (with the two one year extensions) expired June 30, 2015. In April 2015 a Request for Proposals (RFP) for Courthouse Screening / Security was issued and Guardsmark, GP was selected by the RFP Committee after review of the submitted proposals.

The new contract, if approved, will be effective for three consecutive years ending June 30, 2018 with the option to renew for two successive one year periods.

In order to provide a cost effective method of providing security screening services for the Superior Court of San Luis Obispo, the Sheriff is requesting this contract with Guardsmark be approved for the continued provision of security screening services to the county trial courts.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

General Services assisted in the RFP process and County Counsel reviewed the contract as to form and legal effect.

## **FINANCIAL CONSIDERATIONS**

The current year budget for Guardsmark is \$251,300 and is estimated to be within budget at year end. The approval of this contract will have no impact on the General Fund. Funding for this contract will come from AB 118 Local Revenue Fund Trial Court Security Account and has been budgeted in FY 2015-16.

## **INTENDED RESULTS**

The Sheriff is requesting approval of this contract between the County of San Luis Obispo and Guardsmark for the continued provision of security screening services to the county trial courts. Approval of this contract will maintain continuity of services and provide a cost effective method of providing trial court security screening services. This contract meets the County's Community-wide Results for a Safe Community: "The County will strive to create a community where all people—adults and children alike—have a sense of security and well-being, crime is controlled, fire and rescue response is timely, and roads are safe."

## **ATTACHMENTS**

Guardsmark, GP Contract for Trial Court Security Screening Services